

To: Members of the Health Improvement Partnership Board

Notice of a Meeting of the Health Improvement Partnership Board

Monday, 2 February 2015 at 1.00 pm

Cherwell Room, Kings Centre, Oxford



Peter G. Clark
County Solicitor

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Contact Officer: **Sophie Kendall, Policy & Partnership Officer**
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Membership

Chairman – District Councillor Mark Booty
Vice Chairman - City Councillor Ed Turner

Board Members:

Ian Davies	Cherwell & South Northants District Council
Cllr Hilary Hibbert-Biles	OCC – Cabinet Member for Public Health & Voluntary Sector
Paul McGough	Public Involvement Network
Dr Jonathan McWilliam	Director of Public Health
Cllr Judith Nimmo Smith	South Oxfordshire District Council
Dr Paul Park	Oxfordshire Clinical Commissioning Group
Cllr G.A. Reynolds	Cherwell District Council
Aziza Shafique	Public Involvement Network
Cllr Alison Thomson	Vale of White Horse District Council
Jackie Wilderspin	Assistant Director for Public Health

Notes:

- **Date of next meeting: Thursday 23 April 2015**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

- 1. Welcome by Chairman, District Councillor Mark Booty**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declaration of Interest - see guidance note opposite**
- 4. Petitions and Public Address**
- 5. Minutes of 25 September Meeting (Pages 1 - 6)**

To approve the minutes of the meeting held on 25 September 2014 and receive information arising from them.

- 6. Minutes of Last Meeting (Pages 7 - 20)**

1:05pm
5 minutes

To approve the minutes from the meeting held on 20 October 2014 and the summary minutes presented to the Health and Wellbeing Board, and receive information arising from them.

- 7. Housing Related Support Update (Pages 21 - 22)**

1:10pm
10 minutes

Report presented by: Natalia Lachkou, Oxfordshire County Council

A report to update the Health Improvement Board on the housing-related support implementation plan.

- 8. Public Involvement Network Update**

1:20pm
5 minutes

Verbal update from: Jackie Wilderspin, Oxfordshire County Council

A verbal update to the Health Improvement Board on the Public Involvement Network.

9. Performance Report (Pages 23 - 44)

1:25pm
45 minutes

People responsible: Members of the Health Improvement Board

Performance Report presented by: Jonathan McWilliam, Oxfordshire County Council

GP Health Checks Report Card presented by: Eunan O'Neill and Stephen Pinel, Oxfordshire County Council

Bowel Screening Report Card presented by: Paula Jackson and David Munday, NHS England

Smoking Cessation Report Card presented by: Rebecca Cooper, Oxfordshire County Council

A report of progress against the targets of the Health Improvement Board, to include three report cards on GP health checks, bowel screening, and smoking cessation.

10. Draft Alcohol and Drugs Partnership Strategy (Pages 45 - 78)

2:10pm
20 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Jackie Wilderspin, Oxfordshire County Council

The draft Alcohol and Drugs Partnership Strategy 2015-18, which aims to reduce the harm caused to individuals and society by the misuse of drugs and alcohol.

The Health Improvement Board is recommended to approve the strategy.

11. Fuel Poverty and Affordable Warmth Network Update (Pages 79 - 84)

2:30pm
20 minutes

Report presented by: Kate Eveleigh, Oxfordshire County Council and Kathryn Sheppard, Affordable Warmth Network

A report on the progress of the new fuel poverty outcome measure and a brief outline of the work of the Affordable Warmth Network against the action plan.

12. Making Every Adult Matter Pilot Progress Report (Pages 85 - 88)

2:50pm
15 minutes

Report presented by: Shaibur Rahman, Oxford City Council

A report to update the Health Improvement Board on the progress of the Making Every Adult Matter pilot, which aims to influence policy and services for adults facing multiple needs and exclusions.

13. Public Health Campaigns Report (Pages 89 - 92)

3.05pm
10 minutes

Report presented by: Councillor Hilary Hibbert-Biles, Oxfordshire County Council
Cabinet Member for Public Health & Voluntary Sector

A report to update the Health Improvement Board on the major public health campaigns of 2014 and to share the planned campaigns for 2015.

14. Forward Plan (Pages 93 - 94)

3:15pm
5 minutes

Presented by: Councillor Mark Booty, Chairman

A discussion of the forward plan for the Health Improvement Board.